Mercy College
Chapel Hill
Sligo
F91 CF80

APPLICATION FORM FOR ADMISSION - 2027/2028

Applicants should read the school's Admission Policy, which is available on the school website prior to completing this Application Form. This is an application form for admission and does not constitute an offer of a place, implied or otherwise.	
Completed applications will be accepted from:	**2nd November 2026**
The closing deadline for receipt of application is:	**23rd November 2026**

Please complete all sections of the following application using BLOCK CAPITALS										
SECTION 1 - APPLICANT DETAILS										
Details of the young person for whom this application is being made.										
First Name:										
Middle Name:										
Surname:										
Address:										
Eircode:										
PPSN:										
Date of Birth:	**Day**		**Month**		**Year**					
Year-Group applying to enter	**(*e.g.* First Year, Second Year etc*)***									

SECTION 2 – DETAILS OF PARENT/GUARDIAN		
This section is NOT required to be completed where the Applicant is over 18, unless s/he wishes the school to communicate with his/her parent/guardian. The information is sought for the purposes of making contact about this application. If more than one name is given but the address is the same, only one letter will issue and will be addressed to both individuals.		
	Parent / Guardian 1	**Parent / Guardian 2**
Prefix: (*e.g.* Mr. / Mrs. / Ms. etc)		
First Name:		
Surname:		
Address:		
Eircode:		
Telephone no.		
Email address:		
Relationship to Applicant		

SECTION 3-STUDENT CODE OF BEHAVIOUR
Please confirm that the Code of Behaviour is acceptable to you and you shall make all reasonable efforts to ensure compliance by the Applicant if s/he secures a place in the school. Please note that the Code of Behaviour can be found at www.mercycollegesligo.ie or from the school office.
I _____ confirm that the Code of Behaviour for the school is acceptable to me and I shall make all reasonable efforts to ensure compliance by the Applicant if s/he secures a place in the school.

SECTION 4-RULES ON MINIMUM AGE ENTRY INTO SECONDARY SCHOOL

Under section X of the Department of Education and Skills Rules and Programme for Secondary Schools 2004/05, "A recognised pupil means a pupil who is not less than 12 years of age on the 1st day of January of the school year" Also Section V requires a Principal to obtain a "certified extract from the public register of births." Therefor ethe school requires sight of the child's long-form birth certificate in order to assess whether s/he meets the requirement.

Please tick the box to confirm the following:

☐ I enclose the child's original long-form birth certificate and a copy of same with this Application Form. (The original will be returned to you.)

SECTION 5 – AONAD

An Aonad is where some subjects are delivered through the medium of Irish.
Please ONLY complete if you are applying for the Aonad.

Please confirm if this application is being made for:

The Aonad: ☐

SECTION 6– CLASS FOR SPECIAL EDUCATION NEED(S)

The SEN class in Mercy College Sligo teaches students who have the following special educational need: [Autism Spectrum Disorder] Please ONLY complete if you are applying for the SEN class.

Please confirm if this application is being made for:

The SEN class only: ☐

SECTION 7 - ADMISSIONS CRITERIA

This information will assist in determining whether the Applicant meets the admission requirements. The list of questions is not in order of priority.

A. Please confirm the Applicant's gender for the purpose of determining eligibility in line with the school's Admission Policy.

Male ☐ **Female** ☐

B. If the Applicant currently has any siblings in this school, please indicate their names and current year of study.	
(i) Name:	
Year:	
(ii) Name:	
Year:	
(iii) Name:	
Year:	
(iv) Name:	
Year:	

C. If the Applicant has previously had any siblings in this school, please indicate their names and years of attendance.	
(i) Name:	
Year(s):	
(ii) Name:	
Year(s):	

D. Please provide details of the Primary School attended by the Applicant.	
School name:	
School address:	

E. Where the Applicant is seeking a place in the Aonad, please provide information below as an indication of the Applicant's level of fluency as a normal means of communication. Please indicate all that apply:	
Attendance at a Gaelscoil:	**Yes** ☐ **No** ☐
Residence in a Gaeltacht area:	**Yes** ☐ **No** ☐
Is Irish regularly spoken at home:	**Yes** ☐ **No** ☐
Any other factor that you feel may be relevant:	

F. Where the Applicant is seeking a place in the SEN class, please provide the details of the special educational needs of the Applicant.

IMPORTANT INFORMATION:

- **You are required to submit:**
  An original long birth-certificate (together with a copy)

- **All of the information that you provide in this application form is taken in good faith. If it is found that any of the information is incorrect, misleading or incomplete, the application may be rendered invalid.**

- **Please understand that it your responsibility to inform the school of any change in contact information or circumstances relating to this application.**

- **For information on how your data is processed by the school, please see overleaf.**

- **Please sign below to demonstrate that you have read and understood this information.**

- **All applications and accompanying documentation should be sent to:**

Principal
Mercy College
Chapel Hill
Sligo

_____ _____

(Parent / Guardian 1) **(Date)**

_____ _____

(Parent / Guardian 2) **(Date)**

_____ _____

(Student [where over 18]) **(Date)**

FOR COMPLETION BY SCHOOL ADMINISTRATION ONLY	
Date Application Received:	
Checked by:	

DATA PROTECTION

The Board of Management of Mercy College Sligo, is a data controller under the General Data Protection Regulations and the Data Protection Acts 1988 -2018.

The personal data supplied on this Application Form is required for the purpose of:

- Assessment of admission criteria;
- Allocation of teachers and resources to the school; and
- School administration,

all of which are tasks carried out pursuant to various statutory duties to which Mercy College Sligo is subject. The processing of the personal data supplied on this Application Form is therefore carried out in line with Article 6(c) of the General Data Protection Regulation.

Failure to provide the requested information may result in the application being deemed invalid and an offer of a place may not be made.

The personal data disclosed in this Application Form may be communicated internally for the purpose of determining the applicability of the selection criteria and possibly with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018.

The personal data provided in this Application Form will be kept for 7 years from the date on which the Applicant turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely.

A copy of the full Data Protection Policy is available at www.mercycollege or from the school office.

Any person who provides personal data through this Application Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where Mercy College Sligo does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commission.